

SET UP YOUR ACCOUNT

1 Download the Flexischools App

Note: for iPhone and iPad please select 'Allow' notifications.



2 Add your School and Group

Click on the search icon, enter your school name, select your school and year group, or groups relevant to you.

3 Login/Register

Click the 'Order now' button located in the bottom right-hand corner of the app, this will open a login screen.

- **Already a Flexischools user** - Enter your details and login. To save your login details select 'remember me'.
- **New Flexischools user** - Click 'Register', enter your email address and follow the instructions in the email to set up your account. Once your account is set up, add new student; search for their school, enter student details and select their class.

ORDER

1 Place your Order

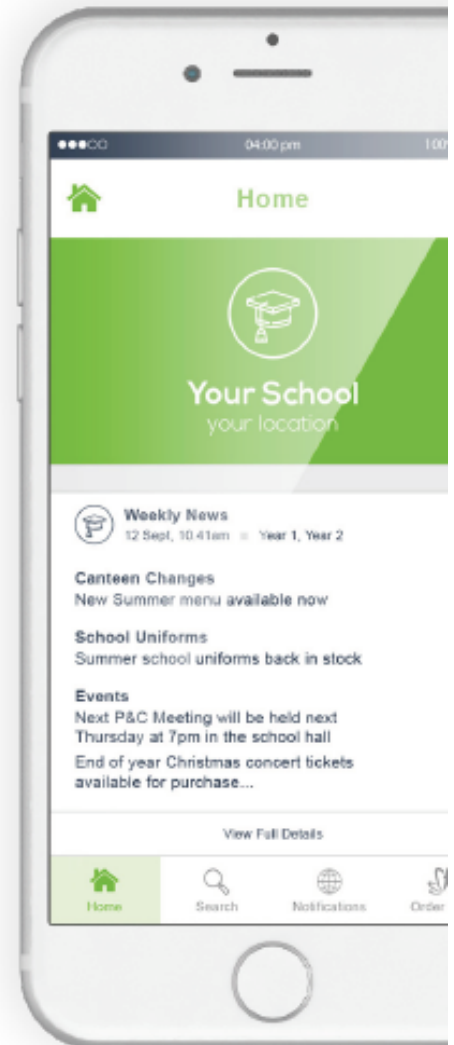
Click the 'Order now' button located in the bottom right-hand corner of the app and select your student.

2 Make your Selection

Select the items you wish to order.

3 Make Payment

Select your payment option and complete payment to place your order.



Alternatively you can sign-up on flexischools.com.au

1300 361 769

flexischools.com.au



10 years supporting
the school community



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