

Our P&C Needs You!

What is the P & C?

P&Cs, short for Parents & Citizens, exist to promote a school's interests, facilitate the school's development and contribute to the school's improvement.

We are a group of volunteers working closely with the school staff to grow and improve the facilities and opportunities available at Tower St PS

TSPS P&C has helped provide:

Shade sail over the canteen

K—2 Home Reader books

Stage 3 Classroom moveable walls

Uniform Shop

School Discos + events

Canteen (Terms 2+3 2023)

Astroturf basketball court

Grant for covered walkway

Year 6 Farewell cake

Portable Newcombeball posts

Mothers Day + Fathers Day Stalls

Election Day BBQs

Thank you to all volunteers who helped achieve this for our kids!

Current P & C Goals

PSSA Sports Shirts

District Representative Singlets

Fixed Playground Equipment

Future of our P&C

In the coming months we will be farewelling a number of members of our P&C who are vital to its continued operation, including the uniform shop coordinator by the end of August. This is a common occurrence as families change work/life balance and children also move into high school.

We are seeking to urgently fill the P&C positions of **Treasurer, Uniform Shop Coordinator and Secretary.**

We are also seeking someone with accounting experience within our community, who may be able to audit the P&C accounts once a year.

If we are unable to fill these roles, we will no longer be able to operate a P&C.

Facts & Questions

I only have limited time, how can I help?

Small contributions can make a big difference.

I would like to help but I don't want to be a member.

You don't have to be a member to attend meetings or participate. However, only members can vote on motions at meetings.

I am new to this and don't know anybody.
P & Cs are one of the best places to meet other parents. We are an open and inclusive environment and no one will be harassed into volunteering.

Can I bring my kids to the meetings?

Absolutely. Most meetings are online on Teams making them much easier to schedule.

I don't want to turn up and then be stuck doing everything.

There is no pressure on members/ attendees to take on duties, it is solely on a volunteer basis.

Who can join the P&C?

Membership of the P&C is open to all members of the school community: parents, teachers and citizens.

Why join the P & C?

- Meet other parents and community minded people
- Stay informed on what's happening within the school
- Learn new skills & share a laugh
- Support fundraising events and investment in our school
- Be part of the school's decision making process

Contact us

Facebook page: *Tower Street Public School P & C*
(For all who are interested, not just paying members)

Email: towerstpandc@gmail.com

Or reach out to us in the playground for more

Roles and their duties

Uniform Shop Coordinator

- Oversees the operation of the uniform shop (including open hours and online sales)
- Manages stock levels
- Ordering stock to maintain supply
- Liaises with school office and suppliers
- Responds to parent/guardian enquiries

This is a Vice President role, which acts in support of the President and engages in executive discussions.

Treasurer

- Ensure the P&C is complying with financial accountability requirements
- Manage the annual audit of all P&C accounts
- Produce monthly reports for P&C meetings indicating current account balances and liabilities
- Ensure P&C accounts are kept up to date including payment of accounts and complying with record keeping legislation

This is an executive committee position.

Secretary

- Prepare and circulate P&C meeting agendas
- Attend meetings to record minutes and resolutions, and report on any mail/email/phone correspondence received.
- Circulate minutes from P&C meetings to members
- Keep membership list, motions register and assets register up to date

This is an executive committee position.